



DEPARTMENT OF DEVELOPMENTAL SERVICES

COMMUNITY DEVELOPMENT BRANCH PROGRAM ADVISORY

November 1, 2007

Payment for Absences that are Directly Consequent to a Declaration of a State of Emergency

Purpose

The purpose of this Program Advisory is to provide instruction on payment for absences in work activity programs and supported employment programs for those individuals and vendors affected by the recent fires, and subsequent declaration of a State of Emergency, in Southern California.

Introduction

California Welfare and Institutions Code Section 4864 directs the California Department of Developmental Services to authorize payment for absences in work activity programs and supported employment programs that are directly consequent to a declaration of a State of Emergency by the Governor.

Authorization and Payment

By virtue of the issuance of this Program Advisory, the Department of Developmental Services is authorizing payment for those absences in work activity programs and supported employment programs that are directly consequent to the recent fires and subsequent declaration of a State of Emergency in Southern California.

Vendors shall only bill for absences that are in excess of the average number of absences experienced by the vendor during the previous 12-month period prior to the month in which the disaster occurred. In instances where the work activity program or supported employment program was not in

operation for the previous 12-month period, the vendors shall use the time period that they were in operation to determine the average percentage of absences per consumer.

The Southern California fires which prompted the declaration of a State of Emergency erupted in October, 2007. Therefore, vendors shall use the period of October 1, 2006 through September 30, 2007 to calculate the average number of absences per consumer. Those absences above and beyond the average number of absences are billable under this provision.

Programs that were not in operation for the entire 12-month period prior to October, 2007 shall calculate the average number of absences for the time period that the programs were in operation. Those absences above and beyond the average are billable under this provision.