

**INTERAGENCY COORDINATING COUNCIL
COMMITTEE MEETING AGENDA**

COMMITTEE: Quality Service Delivery Systems

RECORDER: Angela McGuire **DATE:** February 21, 2008

COMMITTEE MEMBERS

PRESENT: Marie Kanne Poulsen, Beverley Morgan-Sandoz, Brigitte Ammons, Fran Chasen, Wanda Davis, Susan Graham, Linda Landry, Lois Pastore, Kris Pilkington, Pamela Quiroz, Letha Sellars, Kate Warren, Angela McGuire (staff), Virginia Reynolds (staff)

ABSENT: Jim Bellotti

GUESTS: Melinda Burkhart, Joannie Aguayo, Cindy Oser, Dana Eagen, Audrey Clurfeld

LIAISONS: Michael Miguelgorry, Patric Widmann

SUMMARY NOTES

- I. INTRODUCTION AND WELCOME TO NEW MEMBERS
 - A. Participants introduced themselves and offered burning issues for consideration.

- II. AGENDA REVIEW
 - A. Added to agenda:
 - Identify members interested in serving on a new workgroup be established to focus on outreach and under-representation.
 - Discuss Parent Leadership Ad Hoc recommendation that QSDS assume responsibility for tracking trends in public input.

- III. REVIEW AND APPROVAL OF MINUTES
 - A. Approved as submitted.

- IV. CHAIR'S REPORT
 - A. Marie reported that information provided by partner departments concerning services and supports for social and emotional well-being of children and families wasn't quite what is needed. She recommends that the committee members engage in identifying the programs from which we want information and do the research ourselves. Focus on eligibility and services specific to social and emotional well-being and how the program would/could partner with ES to support the child and family.

- Add First5/CCFC to the list- State and local initiatives
- One outcome of this activity may be a resource for service coordinators/providers at the local level to connect families to services that support social and emotional development. If we can identify programs at the State level, this could result in a template to be used at the local level.
- Committee determined that the questions identified for the survey to State agencies are still valid, with the removal of the 3rd question.
- Members asked: Are we looking for reciprocity with our partners to provide services to ES eligible children or are we looking for ways to provide services to children who aren't ES eligible? Committee engaged in lengthy discussion concerning whether or not children identified solely with a significant delay in social and emotional delay are eligible/would be found eligible for ES.
- Volunteers- Deadline for information: April 30
 1. Cindy Oser- Investigate federal programs/funding streams
 2. Lois Pastore- First5/CCFC
 3. Beverley Morgan-Sandoz- EHS/HS
 4. Marie Kanne Poulsen- Mental Health
 5. Linda Landry- FRCNCA
 6. Kris Pilkington- Drug and Alcohol
 7. Fran Chasen- Early Start
- **Angela will send out current version of survey, via email, for volunteers to use to note their research.**

V. PRIORITY/OUTCOME AND ACTION PLAN

A. Marie referred to Nov. 16 version of work plan to spark discussion of recommendations.

- Discussed interface of ES report, regulations, SPP and possibility of including IMH, S/E services. **Possible recommendation:** In the current process of revising the ES report form, consider the addition of 'infant mental health/social-emotional support services' as a type of service.
- Committee also recommends that ICC has an opportunity to review the revised form. The current form has broad, 'catch-all' categories; training and guidance about use of the form will be important. One of the indicators concerns family outcomes and the information collected via the new ES report form could inform that indicator.
- **Possible recommendation:** If service coordinators and service providers were receiving reflective supervision,

- then children and families would be receiving more services and supports for social and emotional well-being.
- B. Collection of information to develop a matrix of social, emotional, behavioral services and supports statewide was addressed under the chair's report.

VI. COMMITTEE ACTIVITIES

- A. Membership- No new business.
- B. Report from Monitoring Unit
- Upcoming or just completed monitoring visits
 1. Completed: Central Valley and North Los Angeles Regional Centers
 2. Upcoming Harbor and Far Northern Regional Centers.
 - Institutes- Michael Miguelgorry reported on attendance at Institutes. Announced upcoming Institutes.
 - As Kevin Brown announced, department is currently engaged in the development of a Focused Monitoring Process and manual for ES. Stakeholders have been engaged in the process.
 - Statistics on Early Start complaints, appeals, mediation and resolutions- In mediation, two cases were decided in favor of the family; one case was denied. Issues were around behavior and speech/language services for a child with autism.
 - Letha Sellars provided a report on the CAPTA Summit. Patric Widmann reported that State department representation was encouraging and went beyond the key players (DDS and DSS).
- C. Personnel Model Workgroup- Kris Pilkington reporting. Hope to have a draft for ICC to consider in September; draft should be ready for QSDS to consider in May. Personnel Model will include Introduction, Matrix (of Pathways), Practice Guidelines (specific to early interventionists and early intervention assistants across 4 levels), Common Principles (for everyone), and Competencies. Stakeholder groups will include representatives of various professional groups, departments, and professional organizations.
- D. Discussion: OSEP findings
- DDS report on response to OSEP findings (discussion among 7 largest states implementing part C)

VII. ACTION AND RECOMMENDATIONS

- A. Members interested in participating on the outreach and under-representation work group: Linda Landry, Susan Graham (if mainly via conference calls), Kate Warren.

- The new ICC orientation schematic (placemat) is now available and will be on the resource table at the ICC meeting tomorrow.
- **SICC Overview will be passed along to the new work group to inform their work.**
- Group engaged in discussion around barriers to participation in ICC and engaging in leadership roles/activities for parents and under-represented groups.

B. Tracking of Public Input

- QSDS will begin tracking/analysis to identify trends and make recommendations for follow-up. Co-chairs will note salient points, topics and issues that are presented via public input. If co-chairs are absent, Angela will identify another committee member to note issues.
- If there is a specific issue requiring immediate, direct follow-up, DDS will address 'on-the-spot.'
- Issues/topics identified via mediation and monitoring could be added/included. **This will be added as an item on the next QSDS agenda.**

C. For May, committee would like ICC to have an overview of trends in progress/needs for support on SPP indicators.

VIII. NEXT MEETING

- A. May 15, Holiday Inn Downtown Plaza, Sacramento