

Approved on 02/22/07

INTERAGENCY COORDINATING COUNCIL ON EARLY INTERVENTION

GENERAL MEETING

NOVEMBER 17, 2006

MEMBERS PRESENT:

- Raymond M. Peterson, M.D., Chair
- Jim Bellotti, Designee for Jack O'Connell, Superintendent of Public Instruction (CDE)
- Arleen Downing, M.D.
- Diana Downing, Designee for Steve Mayberg, Director (CDMH)
- Rick Ingraham, Designee for Terri Delgadillo, Director (DDS)
- Hallie Morrow M.D., Designee for Sandra Shewry, Director (CDHS)
- Marie Kanne Poulson, Ph.D.
- Theresa Rossini
- Elaine Fogel Schneider, Ph.D.
- Cheryl Treadwell, Designee for Cliff Allenby, Interim Director (CDSS)

MEMBERS ABSENT:

- Toni Gonzales
- Sylvia Gates Carlisle, M.D.
- Gretchen Hester
- Beverley Morgan-Sandoz
- Designee for Kathy Jett, Director of Alcohol and Drug Programs (DADP)
- Designee for Cindy Ehnes, Director (DMHC)
- Legislative Representative

OTHERS PRESENT:

- Toni Doman, Co-Chair, Public Awareness Committee
- Debbie Sarmiento, Co-Chair, Family Resources and Supports Committee
- Linda Landry, Family Resource Centers Network of California
- Kevin Brown, ICC Staff Manager

Refer to Attachment A for complete listing of attendees

RECORDER:

- Wendy Santos

INTRODUCTIONS AND ANNOUNCEMENTS

Dr. Peterson called the meeting to order at 8:50 a.m. and welcomed participants to San Diego. Self-introductions were made. It was noted that a quorum was present.

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Elaine Schneider requested feedback regarding the Newcomer Orientation and the recent change in meeting time from Friday morning to Thursday morning. No one attended the supplemental Newcomer Orientation that was offered on Friday and only one person attended the Thursday session. The Newcomer Orientation meeting time will be reviewed at the February 2007 meeting so that a determination of next steps can be made.

AGENDA REVIEW

The agenda was amended and approved to move the Department of Mental Health's (DMH) report prior to the Department of Social Services' (DSS) report.

APPROVAL OF SEPTEMBER 2006, MEETING MINUTES

The minutes for the September 2006 ICC meeting were approved as submitted.

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language pathology assistants (SLPA), the initiation of the Executive Committee's work plan based on Standing Committee input, the possible inclusion of a California First 5 non-voting representative on the ICC, and that Dr. Peterson requested that Standing Committees identify representation needs and brainstorm topics for future ICC presentations. (Refer to minutes for detail)

Theresa requested that a process be established to inform and support ICC parent members and community representatives in accessing parent stipends through the California Association of Family Empowerment Centers (CAFEC) that could support parents attending ICC meetings. DDS agreed to send out a letter to all ICC members and community representatives informing them of the parent stipend, how to request retroactive reimbursement for the September 2007 ICC meeting, and how to submit future requests. The CAFEC parent stipend request form and the related survey will be posted on the DDS web site and will be included in future ICC packets in the Travel Section.

Parent Leadership Ad Hoc Workgroup (PLAHW)

Marie Poulson informed participants the PLAHW is collaborating with the Public Awareness Committee (PAC) on the development of a parent mentoring process. She noted the PLAHW developed an online survey for ICC Parent Members and Community Representatives to identify where the ICC is underrepresented. The survey was approved with suggested changes by the Executive Committee.

FEDERAL PROGRAM VERIFICATION VISIT:

Rick Ingraham reported that OSEP spent three days at DDS in the first week of October 2006 to review General Supervision and Data Integrity. He explained that "General Supervision" encompasses DDS monitoring, complaints, and due process. "Data Integrity" includes DDS's ability to identify and rectify systemic issues. Rick informed participants that OSEP was pleased with the monitoring system, DDS's ability to identify system issues, collaboration with regional centers, and the ICC's broad level of participation and outstanding committee process. He added that discussion at the exit interview identified a need to improve the tracking and resolution of noncompliance within one year, proof the regional centers are referring families to other resources at transition (information maintained at the local level), the suggestion that regional centers utilize a self-assessment protocol prior to monitoring visits, and concerns related to our ability to meet upcoming reporting requirements on child outcomes. OSEP also acknowledged that all states are struggling with data collection (sampling vs. universal reporting) and child outcome measures. It is anticipated that the OSEP report will be released in January 2007.

Jim Belotti reported the federal monitoring team also reviewed Part B services at CDE including a fiscal audit. He noted it was a positive visit and CDE's extensive efforts over the past seven years were viewed favorably. Jim anticipates receipt of the OSEP report for CDE in February 2007.

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CHAIR'S REPORT:

Dr. Peterson stated that he hopes Governor Schwarzenegger will appoint new members to fill ICC vacancies now that the election is over. He encouraged parents to contact the Governor in this regard, as well as contacting any Legislator they feel may be interested in serving on the ICC. Dr. Peterson informed participants that the Governor's Budget will be announced January 10th and could present challenging times for the future.

ICC STAFF MANAGER REPORT

Kevin Brown reported DDS is currently holding Community Program Specialist exams to increase the candidate pool eligible to fill four Early Start vacant positions. He added that he anticipates another hire in the near future thereby reducing vacancies to three positions. Kevin notified those attending that Wendy Santos, ICC staff, had been promoted to a supervisor position and would be leaving the Department by the end of the month. Kevin indicated the next meeting will be held February 22 and 23 in Orange County. Information on the specific location will be provided once available.

Kevin reminded everyone about the SWABIZ requirements that must be completed in order to be reimbursed for Southwest travel at the state rate and to contact Melissa Campos if there are questions. Patric Widmann reviewed the DDS travel reimbursement process noting a two week turn around is required when paperwork is properly submitted. Delays occur with reporting errors and omitted documents. Patric requested those having any problems to contact her directly so systemic issues could be identified.

Kevin reported that nine of the 33 recommendations previously submitted to DDS have been completed. DDS is currently working on Early Entry (EE-5), Individual Family Service Plan (IFSP-4), Transition (T-1,2), as well as IFSP-2 in collaboration with CDE. Many recommendations are on hold pending hiring of new staff and the pressing need to focus on the new OSEP reporting requirements. Hallie Morrow expressed concern about whether the ICC's best practice recommendations are actually implemented. Rick reminded the group that despite contracts with the regional centers, DDS has limited authority to demand action beyond statutory and regulatory requirements. Several ICC members suggested each regional center's implementation of the ICC recommended best practices be monitored annually. DDS agreed to survey regional centers' implementation of the best practice recommendations by June 30. Kevin indicated DDS currently monitors for best practices during the monitoring site visits.

Marie Poulson stated that committees are currently looking at capacity building, resource development, and recruitment/retention; issues beyond the control of DDS or regional centers. She suggested initiating collaboration with professional organizations to develop capacity. Rick reported that DDS currently has a community college project that trains early intervention assistants. Articulation agreements are also being explored with the four year colleges. He suggested Marie attend a meeting with community colleges around these issues.

FAMILY RESOURCE CENTER NETWORK OF CALIFORNIA REPORT (FRCNCA)

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Linda Landry reported on the activities of the FRNCA. The full report is included as Attachment B.

ACTION ITEM

Speech Language Pathology Assistant (SLPA) Recommendation: Dr. Peterson acknowledged the widespread need for additional Speech Language Pathology professionals. He noted community colleges have responded by establishing a SLPA certificate. The action item recommending inclusion of SLPAs as a vendor category in Title 17 regulations was unanimously approved.

Family Resource Center Collaboration Letter: ICC Members also unanimously approved submission of the Family Resource Center Collaboration letter to ICC State Representatives to share within their Departments.

PUBLIC INPUT

Mark Chronic, father of a 13 month old son with Down syndrome, elaborated on both his positive and negative experiences within the early intervention system and offered suggestions for improvement (Attachment C).

Julie Kingsley, ICC Community Representative, presented a letter from a parent documenting her experience from the time she was first contacted by the regional center until services were in place (Attachment D).

Julie Woods, parent and ICC Community Representative, shared her friend's story about overcoming a cocaine addiction during pregnancy and subsequent issues related to her child's speech delay. Julie acknowledged the usefulness of the "Reasons for Concern" brochure and suggested it be supplied to physicians. She emphasized the need for more public awareness materials of this type.

Laurie Jordan, ICC Community Representative, summarized a letter from a parent of a three-year old, regarding transition from Part C to Part B services. (Attachment E) Shane Nurnberg, parent, expressed his belief that ICC meetings are held for input from families and that other business should be adjusted to allow ample time for parents/family members to speak. He acknowledged a portion of the input from Mark Chronic and agreed that lengthy evaluations and assessments delay the initiation of services.

Sonji Bullett, parent, informed ICC participants that she used drugs during seven months of her pregnancy and that Julie Woods played an integral role in helping her overcome her addiction. She added that she informed doctors of her drug use and that her daughter is doing fine today.

Fran Chasen, ICC Community Representative, urged participants to remind early intervention vendored programs about the availability of a 3% cost of living adjustment available via the DDS website (HYPERLINK "http://www.dds.ca.gov" www.dds.ca.gov). Applications must be submitted by December 11, 2006. DDS will be sending notification to vendored infant development programs. Fran also informed

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participants of the upcoming Infant Development Association (IDA) training event scheduled for March 2007, noting information is available on the IDA website.

Kris Pilkington, ICC Community Representative, informed ICC participants of a national network of individuals working in family-centered early intervention, the *American Association for Home-Based Early Interventionists*. She provided brochures on the organization. (See Handout Section in this packet)

Linda Cella announced the *Special Education Early Childhood Administrators Project Symposium* to be held February 26 through 28, 2007. (See Handout Section of this packet for flyers)

Mary Holland, representative from Grossmont College's SLPA program, thanked the ICC for their support.

SPECIAL PRESENTATION

Cheryl Treadwell presented on the Child Abuse Prevention and Treatment Act (Attachment F). She noted that despite the annual reporting of approximately 650,000 cases of abuse and/or neglect, she does not anticipate a flood of referrals to Early Start because County Welfare Departments are motivated to locate alternate services and develop appropriate resources. She provided information on the role of DSS, DDS, regional centers, and county welfare departments, effective programs, and the structure of the Child Protective Services program. Rick Ingraham stressed the need for developmental screening prior to referring to Early Start and stated that DDS and DSS are exploring local joint-trainings that emphasize roles and responsibilities

COMMITTEE REPORTS

Each of the Standing Committees reported on the activities of their meetings during the afternoon session of November 16, 2006. Specific details can be found in the committee notes included in the ICC packet. Highlights of each were:

- PAC: Discussions focused on outreach strategies to health care providers, mentoring new members, newcomer flyer, packet, and orientation.
- FRSC: Respite data request developed. Document reviews, presentation topics, and membership needs identified. Discussed public input and need for tracking and guidelines.
- ISH: Data requests were identified, outcomes developed, and action items outlined. Presentation topics were identified and membership needs discussed. Managed care and related regional center liaisons and outcomes for Newborn Hearing Screening Program were also discussed.
- QSDS: Information needs were identified, outcomes developed, and presentation topics identified. Discussions focused on DDS response to the ICC's 33 recommendations, measuring child outcomes, and SLPA's role. It was decided that each State Department representative would be asked to report on how their agency addresses the social, emotional, and behavioral needs of young children and invite future discussion of capacity building, recruitment, and retention.

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AGENCY REPORTS

Department representatives provided an overview regarding their Department's activities. Full details can be found in their respective, written reports. Highlights were:

- Diana Downing reported for DMH (Attachment G): Description of Mental Health Services Act passed in November 2004 and AB 3632 states that mental health services must align with a child's educational goals.
- Cheryl Treadwell reported for DSS (Attachment H): Availability of Kinship Center Requests for Applications, update on Katie A. v. Bonta Lawsuit and DSS' All County Letter regarding CAPTA.
- Rick Ingraham reported for DDS (Attachment I): Highlights of OSEP Site Verification Visit, review of Autism Spectrum Disorders Initiative, and UC Davis granted status as "University Center of Excellence".
- Jim Belotti reported for CDE (Attachment J): One-day Web Cast training on Part B regulations by Art Cernosia on January 30, 2007, Desired Developmental Profile Access trainings being offered with online registration available, legislative update, interagency collaboration-related prevention and early intervention under the Mental Health Services Act, retirement of Mary Smithberger and Michael Zito to assume ICC Liaison responsibilities.
- Hallie Morrow reported for DHS (Attachment K): Organization chart with Children's Medical Services in Department of Health Care Services, updates on CCS's Quality Improvement Initiative, Pediatric Palliative Care, and Parent Advisory Group. Review of High Risk Infant Follow-up restructured program, update on Newborn Hearing Screening Program and relevant legislations.

OTHER BUSINESS

NA

ADJOURNMENT

The meeting was adjourned at 1:39 p.m.

STAFF AND OTHERS ATTENDING ICC GENERAL MEETING

NOVEMBER 17, 2006

COMMUNITY REPRESENTATIVES

Ellen Cervantes
Fran Chasen
Bev Ching
Wanda Davis
Susan Graham
Laurie Jordan
Julie Kingsley
Linda Landry
Kat Lowrance
Robin Millar
Peter Michael Miller, M.D.
Stephanie Pringle Fox
Letha Sellars
Sherry Torok
Julie Woods

GUESTS

Faye Borton
Linda Cella
Mark Chronic
Christine Dugg
Jim Lockwood
Mary Holland
Catherine Mikitka
Chris Murcke
Shane L. Nurnberg
Mary Ellen Peterson
Diane Thomas

ICC COMMITTEE STAFF

Peter Guerrero
Angela McGuire
Virginia Reynolds
Kay Ryan

DEPARTMENT LIAISONS

Erin Paulsen
Nancy Grosz Sager
Patric Widmann