

Approved on 05/18/07

## **INTERAGENCY COORDINATING COUNCIL ON EARLY INTERVENTION**

### **GENERAL MEETING**

**FEBRUARY 23, 2007**

#### **MEMBERS PRESENT:**

- Raymond M. Peterson, M.D., Chair
- Jim Bellotti, Designee for Jack O'Connell, Superintendent of Public Instruction (CDE)
- Arleen Downing, M.D.
- Gretchen Hester
- Rick Ingraham, Designee for Terri Delgadillo, Director (DDS)
- Hallie Morrow, M.D., Designee for Sandra Shewry, Director (CDHS)
- Marie Kanne Poulsen, Ph.D.
- Theresa Rossini
- Elaine Fogel Schneider, Ph.D.
- Marsha Tagawa, Designee for Steve Mayberg, Director (DMH)
- Jacqueline Tinetti, Designee for Kathy Jett, Director (DADP)
- Cheryl Treadwell, Designee for Cliff Allenby, Interim Director (CDSS)

#### **MEMBERS ABSENT:**

- Toni Gonzales
- Sylvia Gates-Carlisle, M.D.
- Beverley Morgan-Sandoz
- Legislative Representative
- Designee for Cindy Ehnes, Director (DMHC)

#### **OTHERS PRESENT:**

- Toni Doman, Co-Chair, Public Awareness Committee
- Debbie Sarmiento, Co-Chair, Family Resources and Supports Committee
- Linda Landry, Family Resource Centers Network of California
- Kevin Brown, ICC Staff Manager

Attachment A - List of additional attendees

#### **RECORDER:**

- Elissa Provance, WestEd

#### **INTRODUCTIONS AND ANNOUNCEMENTS:**

Dr. Peterson called the meeting to order at 9:05 a.m. Self-introductions were made by Council members and the audience. Dr. Peterson introduced and welcomed Marsha Tagawa as the new Designee for the Director of the Department of Mental Health who replaced Diana Downing. Jacqueline Tinetti, Department of Alcohol and Drug Programs, announced that Renee Zito had been

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appointed as the new Director of her Department. It was noted that a quorum was present.

Dr. Peterson announced that new procedures for the public input process were being developed to assist people who are willing to share their experiences and thoughts on early intervention. He also expressed appreciation of interagency department representatives and acknowledged the collaborative role they play.

**AGENDA REVIEW:**

The agenda was reviewed and approved. Dr. Peterson referred to the Action Item on approval of the draft Annual Report for 2004-05 and clarified that if approved, it would authorize the Chair to sign the report on behalf of the ICC.

**APPROVAL OF NOVEMBER 2006 MEETING MINUTES**

The November 2006 minutes were approved as submitted.

**EXECUTIVE COMMITTEE REPORT:**

Theresa Rossini reported that Kevin Brown had reviewed the Office of Special Education Programs' (OSEP) findings for their visit in October 2006 and DDS' response to the findings. The Part C Annual Performance Report (APR) for 2006 and the State Performance Plan (SPP) for 2005-2010 submitted to OSEP in February 2007 were presented as information items. It was agreed that special presentations would be deferred until September 2007 to allow further discussion regarding SPP and APR at the May ICC meeting. It was further agreed that Executive Committee members would be surveyed to prioritize suggested presentation topics for future meetings. For reference purposes, it was decided that the status of DDS' response to the ICC's 33 recommendations would be a standing item on the Executive Committee.

Theresa reported that the revised Public Awareness Committee (PAC) and the Quality Services and Delivery Systems (QSDS) Committee work plans were approved. Community representation was discussed and committees were asked to submit their appointment preferences to Dr. Peterson.

It was agreed that the Parent Leadership Ad Hoc Workgroup and the Family Resources and Supports Committee (FRSC) would complete their public input guidelines and submit them to the ICC for review and consideration and would also develop a list of suggestions regarding travel reimbursement for parents. DDS was requested and agreed to provide information it has on support to current and potential parent members. ICC bylaws were to be reviewed by Dr. Peterson and Kevin Brown.

Elaine Schneider announced that the Parent Leadership Award *Call for Nominations* was available and that it had been posted on a variety of websites and distributed to other locations as well.

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**CHAIR'S REPORT:**

Dr. Peterson stated that upon recommendation from Jim Bellotti, Theresa Rossini, Kevin Brown, and he would review the ICC Bylaws for changes and report their findings. Dr. Peterson also commended DDS for their assistance and support to the ICC.

**ICC STAFF MANAGER REPORT:**

Kevin Brown introduced new DDS staff. Attached is a list of the DDS Liaisons and their regional center assignments (Attachment XX).

Kevin provided a presentation to the ICC regarding the results of OSEP's October 2007 visit and DDS' response to findings. The presentation included an overview of the APR and SPP that were submitted to OSEP in February 2007 (Attachment XX). Key points made included the following:

- OSEP's emphasis has shifted from processes to program accountability, with child and family outcome measures the major focus.
- California has a strong program and our general supervision system must adjust to reflect this.
- Regional centers will have one year from the receipt of monitoring findings to complete corrective actions.
- The monitoring system used by DDS will shift to "focused monitoring" and will incorporate some of the aspects used in the current home and community-based services waiver system.
- OSEP will rank state programs using what is termed "determinations" (refer to the State Performance Plan) and state's will be required to rank local programs.

Following the presentation, Kevin announced that the following documents were available on the DDS website:

- Updated State Performance Plan (SPP) and Annual Performance Report:  
[www.dds.ca.gov/EarlyStart/ESResMaterials.cfm](http://www.dds.ca.gov/EarlyStart/ESResMaterials.cfm)
- Part C Grant Application. Accepting public input for the next 30 days.  
[www.dds.ca.gov/EarlyStart/ESHome.cfm](http://www.dds.ca.gov/EarlyStart/ESHome.cfm)
- ICC Recommendations submitted September 2005  
[http://www.dds.ca.gov/EarlyStart/ESICCMetingMin\\_2005.cfm](http://www.dds.ca.gov/EarlyStart/ESICCMetingMin_2005.cfm)
- Parent Leadership Award: Call for Nominations  
[www.dds.ca.gov/whatsnew/new.cfm](http://www.dds.ca.gov/whatsnew/new.cfm)

Kevin concluded by reminding ICC members to sign the attendance rosters provided at each meeting, which are used to verify attendance for travel

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reimbursement. He added that for members not yet signed up for SWABIZ to please contact Melissa Campos at DDS if assistance was needed.

In response to questions about parent stipends and whether DDS could submit the appropriate forms for parents, Patric Widmann clarified that forms need to be submitted to the appropriate agency and that having DDS submit them would add an extra step in the reimbursement process, thus delaying payment.

**FAMILY RESOURCE CENTER NETWORK OF CA REPORT:**

Linda Landry reported on FRCNCA activities. The full report is included as Attachment XX.

**ACTION ITEM**

*The ICC Annual Report 2004-05.* A motion was made to authorize the ICC Chair to sign the "ICC Annual Report 2004-05". The motion was passed. Minor editorial changes were noted and it was agreed that once corrections were made, the report would be forwarded to Dr. Peterson for review.

**PUBLIC INPUT:**

Shane Nurnberg, parent of a son with Autism, thanked the Executive Committee for addressing questions about public input, community representation, and other processes. He asked the Council for information regarding what happens as a result of public input. Dr. Peterson responded that he and Kevin Brown are developing a response process and that action taken, if any, would depend on the nature of the public input.

Gretchen Hester, parent and ICC member, echoed Mr. Nurnberg's concerns about a process for following up on public input. She presented a letter (Attachment XX) from a parent who had contacted California Children's Services in Sacramento about an eligibility issue, but did not receive a response. Hallie Morrow, DHS, responded with a brief discussion about program eligibility, assessments, and due process procedures an CCS. Dr. Morrow also stated that she would provide Gretchen with the website address for eligibility requirements.

Kate Warren, parent and ICC Community Representative from Alameda County, responded to concerns by Gretchen Hester and discussed effective partnerships between FRCs and local CCS programs in specific areas of the State.

Ellen Cervantes, parent and ICC Community Representative, works with a child care resource and referral agency. She asked for support of Senator Mark Ridley Thomas (Los Angeles) legislation (Senate Bill 680) that would continue funding of state-funded child care resources and referral programs. She emphasized that funding allows resource and referral agencies to provide training for these entities.

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Laurie Jordan, parent and ICC Community Representative, mentioned the upcoming Family Resources and Supports Institute and thanked DDS, WestEd, and all others involved in the planning. She mentioned how important the networking is for FRC staff.

Rebecca Carroll, parent and Community Representative from Santa Barbara, co-chairs a local parent group (Santa Barbara Special Education Infant & Preschool Programs), which meets monthly as a support and fundraising group. She introduced a publication containing thank you letters from parents of the group to service providers to share with the ICC (Publication Cover at Attachment XX). She also noted that Santa Barbara has a new foundation, Children's Neurobiological Solutions Foundation, which provides families of special needs children with information and leadership opportunities to promote scientific advancements regarding brain disorders.

Fran Chasen, ICC Community Representative, shared information about the Infant Development Association (IDA) training for March 22 and 24, 2007, in San Jose and Mental Health Services Act and implementation activities in Los Angeles and Orange County on April 24, 2007. She also stated that on June 1, 2007, there would be training about sensory processing disorders and that other future events would include Infant Massage.

Mara McGrath, parent and ICC Community Representative, presented information about school nurses and how they're working in Early Start through Proposition 10. She noted that assessing hearing and vision is difficult for new nurses because CDE publications about these issues are out of print. She further requested that a targeted attempt be made to have a representative from the California School Nurses Association on the ICC.

Al Milan, parent and ICC Community Representative, presented information about a collaborative that addresses transition issues. The Sacramento County Office of Education, Alta California Regional Center, and Easter Seals are among its members. Mr. Milan also noted that training about transition would be facilitated by SEEDS in the Sacramento area.

Robin Millar, ICC Community Representative from Ventura County, shared local information about the 18<sup>th</sup> Annual "Walking the Path Together," on May 12, 2007, sponsored by the local ICC, FRCs, SELPA, private programs, and practitioners. Sessions will be presented in English and Spanish by parent-professional partners.

**SPECIAL PRESENTATION:**

Lisa Haney, M.A., Manager, and Elisa Ayala, International Dentist, Oral Health Educator, from Rady Children's Hospital, San Diego, Anderson Center for Dental Care, provided a presentation about "Addressing the Dental Needs of Infants and Toddlers."

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The Anderson Center was established in 1996 to improve the health of all children, especially those with developmental disabilities. The Center focuses on community education, home visits, and training providers. Information was presented about the new mandatory kindergarten screening law which went into effect January 2007 (AB 1433); the prevalence of dental disease, especially among young children and those with disabilities; challenges in accessing services; and successful programs and strategies such as including oral health on the Individualized Family Service Plan. See Attachment XX for full presentation.

### **COMMITTEE REPORTS:**

Each Standing Committee reported on activities from their February 22, 2007 meetings. Specific details are found in the individual committee notes included in the ICC packet. The following are highlights from each committee:

- **Public Awareness (PAC):** Elaine Schneider reported that the Committee updated their proposed ICC recommendation regarding the First 5 relationship. Dr. Yang joined the committee and spoke about reaching consumers and educating them about Early Start and how they can interact with physicians. The Committee reviewed their work plan and ICC recommendations. An informal survey of attending committee members was conducted about the Early Start Public Service Announcement (PSA). Of the 16 Committee members, only five had seen it: one in the middle of the night and the other four in an ICC meeting. Rick Ingraham suggested inviting Paul Verke, DDS Public Information Officer, and DHS representatives for a discussion of public awareness strategies. In order to explain the role of the ICC, the newcomer flyer will be updated to include information from the ICC Fact Sheet.

Holding newcomer meetings on two days presents a burden to PAC members. The PAC Chair will discuss scheduling issues with Dr. Peterson and make a decision on which day to hold the meetings. Comments were made about the use of acronyms. Arleen Downing suggested a list of common acronyms be included in the ICC packet.

- **Quality Service Delivery Systems (QSDS):** Marie Poulsen reported that QSDS discussed how to better support parent participation, community representatives, and the public input process. The committee came up with 18 suggested guidelines to better reach out to parents. QSDS created a profile to survey each state agency about their individual infrastructure regarding support for social emotional development. The Committee addressed their specific membership needs and the ICC composition. The Committee reviewed their recommendations from last year and would like a way to distinguish between those that were completed and those that have been completed but not implemented. It was recommended that QSDS and

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the ICC reflect on and clarify developing recommendations that match DDS' authority to require implementation. Marie Poulsen also reported on activities of the Parent Leadership Ad Hoc Workgroup.

- Family Resources and Supports (FRSC): Theresa Rossini reported that the FRSC will request information about respite services from DDS. The public input process was discussed and all recommendations are to be submitted for review by the Executive Committee. The Committee recommended that parent input be tracked to assist in identifying ICC priorities. They would like to collaborate with PAC on the newcomer flyer. The Committee would like each agency to provide input about how the collaboration letter was disseminated within their Departments.
- Integrated Services and Health (ISH): Arleen Downing reported that the Committee looked at membership and decided that parent input, especially from a parent with a younger child, is needed. In addition, two school nurses have left the Committee and she expressed that this type of representation is still needed. The Committee reviewed their recommendations and discussed how they could establish measurable outcomes.

#### **AGENCY REPORTS:**

Department representatives provided an overview regarding their Department's activities. Details can be found in the enclosed written reports.

- Hallie Morrow reported for the Department of Health Services (CDHS) (Attachment XX). Information provided included reorganization of DHS into two distinct Departments, initiatives and information about the High-Risk Infant Follow-Up Program, the Newborn Hearing Screening, DHS, DDS, CDE data efforts related to entry into CCS, and legislation of interest.
- Cheryl Treadwell reported for the Department of Social Services (CDSS), (Attachment XX). Information provided included local response to the CAPTA All-County Letter, a technical assistance request to the federal government on CAPTA, the Federal Child and Family Services Review process, proclamation for Parent Leadership Month, and details of a presentation on March 15, 2007, about interventions for infants and toddlers in foster care.
- Jacqueline Tinetti reported for Department of Drug and Alcohol Programs (DADP), (Attachment XX). Information provided included announcement of a new Director, collaborative efforts between treatment facilities and perinatal clinics, and a report on the Fetal Alcohol Syndrome (FAS) Task Force.

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- Marsha Tagawa reported for the Department of Mental Health (DMH), (Attachment XX). Information provided included details about the Mental Health Services Act and draft guidelines for county plans.
- Rick Ingraham reported for Department of Developmental Services (DDS), (Attachment XX). Information provided included activities about the Association of Regional Center Agencies (ARCA) Task Force on the Early Start Monitoring Processes, CAPTA and referral data, DHS Maternal and Child Health Branch partnering with DDS on a Preconception Health initiative, and the Senate's Blue Ribbon Commission on autistic spectrum disorders.
- Jim Bellotti reported for the California Department of Education (CDE), (Attachment XX). Information provided included feedback from the OSEP visit, partnering on the Mental Health Services Act, the State Performance Personnel Development Workgroup, and the Autism Advisory Committee.

**OTHER BUSINESS:**

Debbie Sarmento provided information about the Supported Life Conference.

**ADJOURNMENT:**

Arleen Downing adjourned the meeting for Dr. Peterson at 1:52 p.m.