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**INTERAGENCY COORDINATING COUNCIL  
COMMITTEE MEETING MINUTES**

**COMMITTEE:** Family Support Services Committee

**RECORDER:** Stephanie Myers      **DATE:** November 21, 2002

**COMMITTEE MEMBERS**

**PRESENT:** Patty Moore Co-Chair, George Chance Co-Chair, Robert Sifuentes for Tony Anderson, Doug Cleveland, Terry Colborn, Juno Duenas, Laurie Jordan, Jan Kearns, Nina La Vine, Kay Ryan, Sherry Torok, Kathi Walker, Theresa Rezzeni, Kate Warren, Michelle Douyon-Davis

**STAFF:** Stephanie Myers

**DDS LIAISON:** Debby Reath

**CDE LIAISON:** Mary Smithberger (CDD)

**ABSENT:** Barb Helfling, Beverley Morgan Sandoz

**GUESTS:** Mary Bush, Sharon Rea Zone, Jan Gallo, Patty Salcedo, Ellen Broms

**SUMMARY OF IMPORTANT POINTS AND ACTIONS CONSIDERED**

**I. Introduction and Opening Comments**

George Chance and Patty Moore welcomed everyone and introductions were made.

**II. Agenda Review**

Agenda was reviewed. The Committee approved the agenda with the following discussion items to be added to the Committee and Task Activities:

- Parent Leadership Teams
- FSSC representation at First 5 County Commission meetings
- Infant Preschool Family Mental Health Initiative
- State DD Council funds allocated for parent-to-parent support
- Review the ES Monitoring matrix (how family support services are affected by the matrix)

**III. Review and Approval of Minutes**

The September 2002 minutes were reviewed and approved.

#### **IV. Committee and Task Activities**

##### **A. Transfer of Knowledge Symposium**

Sharon Rea Zone, CDPAC, was introduced and provided a full report on the Transfer of Knowledge Symposium (TOK) that took place November 15, 2002 in Sacramento. Sharon reported that the Symposium was an overwhelming success and that the Child Development Policy Advisory Council (CDPAC) is compiling the data from the evaluations and the action plans and along with WestEd/CEITAN, will summarize the final TOK proceedings. Additionally, First 5 of California has expressed an interest in reviewing the Symposium findings and summary.

Two primary goals were identified for the TOK:

- 1) One goal was to convene county teams to facilitate increased collaboration and planning that would result in increased access to quality child care for children with disabilities and other special needs.
  
- 2) A second goal was for county teams to identify local strengths and challenges regarding inclusive child care and develop strategies to move their efforts forward. The purpose of the action planning process was to broaden the perspective of participants to include cross system partners.

Recommendations from participants on improving access to quality child care will be summarized and included as part of the proceedings.

Committee members identified the following points during the discussion:

- Some counties indicated that this was the first time that they were able to make connections with some community partners
- SB 1703 funds helped encourage participation in the TOK Symposium
- 31 CCFC County Commissions were represented
- Regional follow-up was recommended
- Sense of shared responsibility was one outcome of the TOK county discussions
- The TOK brought people out of the silos of their individual community programs
- Members identified a need for an interim meeting because March is too far away to capture the momentum

Questions for the TOK planning committee and the final report to address:

- Which counties were not in attendance?
- What is the dissemination plan for the TOK proceedings?
- What role should the FSSC play in terms of proposed follow up?
- What follow-up is recommended to address the barriers to inclusive child care? Is it possible to gather information from participants on what their counties are doing to address barriers identified? What are models/strategies in their counties?

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- What should in the TOK proceedings – Activities of the TOK only? – Relevant reports and resources?

### Possible Next Steps:

- Request an interim FSSC meeting to meet with the TOK Planning Committee regarding possible next steps.
- Included this item on next FSSC agenda for update.

The Committee agreed that the same six people from the FSSC Committee, who were on the planning committee, would represent the FSSC at the post TOK planning meeting. The meeting is tentatively scheduled for January 30, 2003 at Shriners Hospital, Sacramento.

### **B. Review and prioritize activities for the FSSC T-Grid**

There was short discussion on changing the FSSC T-Grid. The Committee agreed that the T-Grid needs to be a working document of committee priorities and tasks with a timeline for each. (See attached working T-Grid document.)

### **C. National Parent Leadership Conference**

The committee requested information about the upcoming National Parent Leadership Conference. It was shared is that there will be a National Parent Leadership Conference proposed to be held in California in 2004 and for more information visit the website at [www.icc.parent.org](http://www.icc.parent.org)

### **D. First 5 Commission Partnership Association**

The Committee discussed and will continue to discuss opportunities for the ICC/FSSC Committee and the FRCN to be at the table with the First 5 Commission Partnership Association. The next First 5 Commission meeting is January 16, 2003 in Sacramento.

### **E. IPFMHI: Suggestions regarding next steps**

The Committee discussed and provided written feedback on what individuals see as next steps for the years to come. Sheila Wolfe, Infant Preschool Family Mental Health Initiative Project Director on the current project funded by First 5/CCFC and coordinated through DMH by WestEd.

### **F. State Council**

The Committee expressed serious concerns regarding the rationale of the DD Council in putting out a competitive bid for parent-to-parent support when there is already a system in place that is funded to do this (FRC/Ns). It was agreed that the Committee Chair will bring this question to the ICC tomorrow for clarification.

### **G. Review of the ES Monitoring Matrix**

The Committee discussed on the Monitoring Matrix that was presented by Ken Frelander. Members questioned whether they should have a role when the early

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intervention system is being monitored. Members felt that the tool and the results need more discussion. This item will be included in a future agenda.

**V. Other**

Nina LaVine and George Chance agreed to volunteer to be “buddy” to mentor new members and visitors.

**VI. Meeting Adjourned at 4:45 p.m.**

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**INTERAGENCY COORDINATING COUNCIL**

**FAMILY SUPPORT SERVICES COMMITTEE**

**CO-CHAIRS: George Chance and Patty Moore**

**COMMITTEE AGENDA FOR MARCH 27 & 28, 2003**

- I. Introductions and Opening Remarks**
- II. Agenda Review**
- III. Review/Approval of Minutes**
- IV. Committee Tasks and Activities**
  - Update on proceedings from the Transfer of Knowledge Symposium
  - Review and update progress on T-Grid tasks for 2003
- V. Other**
- VI. Adjourn**