

Approved on 11/16/06

**INTERAGENCY COORDINATING COUNCIL
COMMITTEE MEETING NOTES**

COMMITTEE: Family Resources and Supports Committee

RECORDER: Stephanie Myers, WestEd/CPEI

DATE: September 14, 2006

COMMITTEE MEMBERS

PRESENT: Ellen Cervantes, Sherry Torok, Laurie Jordan, Theresa Rossini, Julie Kingsley, Debbie Sarmiento, Cheryl Treadwell

ABSENT: Al Milan, Michele Morales, Juno Duenas, Nina LaVine, Rachel Hagens, Terry Colborn

GUESTS: Rhonda Spence, OSEP, Linda Niemeyer

LIAISONS: Sue Winar, DDS, Mary E. Lunn, CDE

MEETING NOTES

- I. INTRODUCTION AND WELCOME
FRSC members provided introductions and were welcomed.
- II. AGENDA REVIEW
The agenda was changed to reflect the following:
Move #5 and #6 to earlier time. Motion was discussed and approved as revised.
- III. REVIEW AND APPROVAL OF PRIOR MEETING NOTES
Change the two # 4's on page 127. Cervantes is spelled incorrectly under introductions and welcome portion of the meeting notes. May Minutes were approved as revised.
- IV. EXECUTIVE COMMITTEE REPORT
All committees are reported to be behind in the timeframe. The Committee decided to have one extra meeting time and scale back priority in order to focus on meeting the current timeline.
- V. PRIORITY: SUPPORTS FOR CHILDREN AND THEIR FAMILIES IN NATURAL ENVIRONMENTS (refer to page 161 May 2006)

Clarify the Priority

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- Decrease in parents struggle to receive the supports they need in Natural Environments including:
- - Respite
 - a. Simplify process (paperwork –LESS / fewer steps) to access respite)
 - b. Respite Guidelines (Outcome: easier access and consistency across the State) – there are currently multiple interpretations
 - c. Availability of providers

Charge

How to measure the impact

- Document current process and how could the current process be simplified, for example, decrease from ten steps to five steps
- Measure number of people (families?) using services
- Add some questions to the interview (monitoring) process, for example: What would it take for the respite experience to have a successful outcome for the child and family?

VII. UPDATE OF THE FAMILY SUPPORT GUIDELINES

Sherry Torok updated the Committee. The focus of the FSG was narrowed to Family Centered Care and family support services. A draft will be sent to the Readers Group two weeks before the November 2006 meeting.

The committee requested that Sue Winar research the availability of a grid listing training options and the family supports offered by various agencies offer.

VIII. EARLY START FAMILY RESOURCES CENTERS TRI FOLD BROCHURE

Debbie Sarmiento provided background information. Sue Winar reported that Patric Widmann will contact WestEd to begin process with information provided from the Family Resource Centers Network of California and the FRSC.

IX. COLLABORATION AWARENESS LETTER (previously documented as the White Paper)

Based upon the direction of the Executive Committee, the FRSC requests that the ICC move to distribute the amended FRSC Collaboration Awareness letter. The committee submits that FRSC Collaboration Awareness letter for action in November 2006.

X. Other

Public Input at ICC meetings

The Committee is concerned with how public input is addressed. The Committee is aware that each person who provides public input receives a letter.

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1. How are issues extrapolated from parent input?
2. How are the systems issues addressed?
 - a. What is the feedback for parents who give public input?
 - b. What does the ICC do with the information provided during public input?
 - c. How is the public input tracked?

The FRSC requests a review of previous public input and documentation of system issues were frequently identified by parents. Sue Winar will take this request to the Department and bring response to the November 2006 meeting.

Adjourn 4:45