

INTERAGENCY COORDINATING COUNCIL ON EARLY INTERVENTION

EXECUTIVE COMMITTEE MEETING

November 20, 2003

MEMBERS PRESENT:

Jim Bellotti; Arleen Downing, M.D.; Marcy Gallagher; Gretchen Hester; Rick Ingraham; Marie Kanne Poulsen, Ph.D.; Elaine Fogel Schneider, Ph.D.; Debbie Sarmento (on behalf of the Family Resources and Support Committee)

MEMBERS ABSENT: Michelle Douyon Davis; Hedy Hansen, Chair; Raymond M. Peterson, M.D.

OTHERS IN ATTENDANCE: See Attachment A

OPENING REMARKS:

Gretchen Hester, on behalf of Executive Committee Chair, Hedy Hansen, called the meeting to order at 10:15 a.m. Ms. Hester shared information about her impression of the 2003 Office of Special Education Programs' (OSEP) Annual National Early Childhood Conference in Washington, DC.

It was announced that Robert Pasternack, Assistant Secretary of the United States Department of Education, Office of Special Education And Rehabilitative Services (OSERS) will resign from his position effective January 2, 2004. It was also announced that Governor Schwarzenegger has named Richard Riordan to replace Kerry Mazzoni as California Secretary of Education.

APPROVAL OF AGENDA:

The meeting agenda was approved with no additions.

APPROVAL OF THE MINUTES:

The Executive Committee minutes from the September 18, 2003 meeting were approved as written.

EXECUTIVE COMMITTEE MEMBERSHIP:

The membership of the Executive Committee was discussed. Standing Committee Chairs reported that to provide continuity and promote partnership Co-Chairs should also serve as Executive Committee members, not only as alternates. A motion was made and seconded to include Committee Co-Chairs as Executive Committee members. All members voted in favor and the motion was passed.

TRACKING TOOL FOR STANDING COMMITTEES:

Rick Ingraham shared a tracking tool designed by DDS liaisons and ICC Committee staff. Draft examples of the tracking tool were provided to each committee Chair and Co-chair. Mr. Ingraham explained the purpose of the tracking tool is to provide the DDS liaison and Committee staff to each committee with a consistent method of recording the activities, action plans and next steps generated at each meeting. The tracking tool may also serve to identify areas of mutual interest and collaboration among committees. The tracking tool may also assist the committees in identifying focus priorities, recommendations, action plans, and progress over time.

Mr. Ingraham stated that committees could choose to adopt the draft format of the tracking tool or make changes to suit their individual needs. Consensus was reached to adopt the use of the tracking tool. At the Executive Committee's request, draft copies of each standing committee's tracking tool were provided to the members to be shared in the afternoon sessions with the ICC standing committees.

REVIEW OF INTEGRATED SERVICES AND HEALTH COMMITTEE ACTION ITEM: *Recommendation to DDS on Preferred Practices for Speech and Language Pathologists*

Elaine Fogel Schneider provided the Executive Committee with background information about the action item on the agenda for the Friday ICC meeting. This is an action item to forward to DDS the California Speech-Language-Hearing Association's (CSHA) paper on *Preferred Practices for Speech and Language Pathologists*. In 2002, Ruth Harris, M.A., CCC-SLP of CSHA, requested the ICC's Health Committee to review and provide input on the *Preferred Practices*. The Committee provided valuable input that was incorporated into the paper. The paper focuses on the best ways to incorporate the infant's or toddler's whole family into speech therapy. Dr. Schneider noted that this has been approved as a preferred practice recommendation by CSHA, however they do not have plans underway for providing any targeted training or technical assistance to providers.

The Executive Committee discussed how to involve Institutions of Higher Education (IHE) so that the CSHA preferred practices are included as part of their curriculum. Also discussed, were strategies for reaching both parents and providers who are not able to attend conferences or special interest group meetings. Each standing committee was charged with discussing proposed dissemination plans when submitting such recommendations to DDS.

Jim Bellotti shared information about speech and language therapy guidelines in place at CDE. CDE has been in the process of updating the guidelines in collaboration with Bob Powell of CSHA. Mr. Bellotti indicated he would consider the recommendations presented in this paper as CDE updates their speech and

language therapy guidelines for both Part B and Part C eligible children served by LEAs.

STANDING COMMITTEE ASSIGNMENTS:

1) Each committee will review the draft package of tracking tools and determine if the tool requires amendment to meet committee needs.

2) Each Committee will provide recommendations on how their committee can impact an action item. Based upon these recommendations, a committee will be designated to draft a dissemination plan when submitting recommendations to DDS.

INPUT ON FUTURE ICC AGENDAS:

- Presentation from Kathy Heebler on the NEILS project.
- Presentation on Fetal Alcohol Spectrum Disorders from an ADP representative
- Presentation on changes to IDEA, once it has passed.
- A State Budget report for the current and next fiscal year.
- Information on First 5 California projects impacting Early Start.

PUBLIC INPUT:

Dr. Peter Michael Miller supported the wide dissemination of the “Recommendation to DDS on Preferred Practices for Speech and Language Pathologists”.

ADJOURNMENT:

With no other business, the meeting was adjourned at 12:00 p.m.

ATTACHMENT A

**OTHERS ATTENDING EXECUTIVE COMMITTEE MEETING
November 20, 2003**

ICC MEMBERS:

Sylvia Carlisle, M.D.
Cynthia Jaynes
Beverley Morgan-Sandoz

COMMUNITY REPRESENTATIVES:

Brigitte Ammons
Terry Colborn
Juno Duenos
Susan Graham
Laurie Jordan
Linda Landry
Peter Michael Miller, M.D.
Patty Moore
Kristine Pilkington
Sherry Torok
Kate Warren

STAFF:

Cheri Schoenborn
Cheryl Holden
Peter Guerrero
Elissa Provance

DEPARTMENT LIAISON:

Pat Widmann

GUEST:

Danyal Hungh