

APPROVED 9-22-2005

INTERAGENCY COORDINATING COUNCIL ON EARLY INTERVENTIONS

EXECUTIVE COMMITTEE MEETING

May 19, 2005

MEMBERS PRESENT:

Arleen Downing, M.D.; Gretchen Hester; Rick Ingraham; Beverley Morgan-Sandoz; Raymond M. Peterson, M.D.; Debbie Sarmiento; Elaine Fogel Schneider, Ph.D.

MEMBERS ABSENT:

Hedy Hansen; Jim Bellotti; Marie Kanne Poulsen, Ph.D.; Theresa Rossini

OTHERS PRESENT:

See Attachment A.

RECORDERS:

Cheri Schoenborn
Angela McGuire

OPENING REMARKS AND INTRODUCTIONS:

Dr. Peterson, on behalf of Executive Committee Chair, Hedy Hansen, called the meeting to order at 10:10 a.m. Executive Committee Members, ICC staff, and members of the audience provided self-introductions.

Dr. Peterson announced that four regional center Early Start managers have been appointed to serve as Community Representatives on ICC Committees. Bev Ching, Inland Regional Center, will serve on the Integrated Services and Health Committee; Cal Enriquez, Westside Regional Center, will serve on the Public Awareness Committee; Rachel Camacho Hagans, Central Valley Regional Center, will serve on the Family Resources and Supports Committee; and Wanda Davis, Regional Center of the East Bay, will serve on the Quality Service Delivery Systems Committee.

APPROVAL OF FEBRUARY 2005 AND APRIL 2005 CONFERENCE CALL MEETING MINUTES:

The Executive Committee minutes of the February 24, 2005 meeting and the April 7, 2005 Executive Committee conference call, were reviewed and approved as written. It was noted that an interim meeting of the Executive Committee would be held on June 8, 2005.

EXECUTIVE COMMITTEE INTERIM MEETING PREPARATION:

It was agreed that each standing committee's chair and co-chair should attend or send a representative to the interim meeting. Executive Committee members discussed

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criteria that will be used for prioritizing committee recommendations and the process and timeline for submitting recommendations to the Department of Developmental Services. The "ICC PRIORITIES, OUTCOMES AND RECOMMENDATIONS" matrix was reviewed. The Committee Chairs/Co-Chairs presented each of their committee's recommendations. This was followed by a discussion of the similarities and overlaps between the recommendations. Each recommendation was reviewed and considered in terms of measuring outcome, feasibility and cost. It was decided that each recommendation would be stated in a similar format and each committee that developed the recommendation will be identified on the matrix. Members also discussed the possibility of focusing on strategies for addressing accepted recommendations later, through the strategic planning process (planned for January or February 2006).

Committee members agreed that all standing committees would continue refinement on the recommendations in preparation for the June meeting. The June meeting will be devoted to finalizing the wording of the recommendations and ensuring all overlaps are identified.

REVIEW OF MAY 20, 2005 ICC AGENDA:

The Executive Committee reviewed the agenda. A report from ICC Parent Leadership team leader will be added. There will only be one action item presented by the Family Resources and Supports Committee. The FRSC's recommendation is that DDS revise and disseminate the *Family Support Guidelines for Effective Practice*. The ICC's Annual Report covering 2002/03 and 2003/04 is not ready for ICC's review and action. The draft report will be sent to the ICC members when the draft is complete.

2005 ICC AGENDAS:

The September 2005 agenda will primarily be devoted to the ICC recommendations. Members asked that the ICC Parent Leadership team provide a brief presentation at the September meeting on the Parent Leadership Institute they attended in May 2005, and their recommendations to the ICC. ICC staff clarified that the presentation on the National Early Intervention Longitudinal Study is scheduled for November 2005.

2006 ICC AGENDAS:

Those present discussed timing of the ICC planning meeting and proposed holding this meeting in January/February 2006. For regular ICC meetings, it is anticipated that a schedule similar to 2005 will be developed. Moving the location of the ICC meeting to different locations around the state to facilitate public attendance was discussed. The issue of State Department ICC members and State staff travel budget restrictions was also discussed in light of meeting locations. Meeting location will continue to be discussed.

OTHER BUSINESS:

Criteria and process for the ICC's Parent Leadership Award will be presented at tomorrow's ICC meeting.

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Dr. Downing noted that the standing committee reports are not recorded in the minutes of the full ICC. The records of ICC committee discussions are placed in the standing committee sections of the ICC book (this is stated in the ICC minutes). This will be pointed out to attendees at the ICC meeting tomorrow.

ADJOURNMENT:

The meeting was adjourned at 12:32 p.m.

ATTACHMENT A

OTHERS ATTENDING ICC EXECUTIVE COMMITTEE MEETING – MAY 19, 2005

COMMUNITY REPRESENTATIVES

Kathleen Colvin
Wanda Davis
Julie Kingsley
Linda Landry
Kat Lowrance
Peter Michael Miller
Sherry Torok

ICC STAFF

Cheri Schoenborn

ICC COMMITTEE STAFF

Peter Guerrero
Angela McGuire
Elissa Provance
Kari Stewart

GUESTS

Wendy Longwell

DEPARTMENT LIAISONS

Dennis Self, DDS
Pat Widmann, DDS