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## **INTERAGENCY COORDINATING COUNCIL ON EARLY INTERVENTION**

### **EXECUTIVE COMMITTEE MEETING**

**March 23, 2006**

#### **MEMBERS PRESENT:**

Theresa Rossini, Interim Chair, Raymond M. Peterson, M.D., Jim Bellotti, Toni Doman, Arleen Downing, M.D., Gretchen Hester, Rick Ingraham, Marie Kanne-Poulson, Ph.D., Debbie Sarmento, Elaine Fogel-Schneider, Ph.D.

#### **MEMBERS ABSENT:**

Beverly Morgan-Sandoz

#### **OTHERS PRESENT:**

Attachment A.

#### **OPENING REMARKS AND INTRODUCTIONS:**

Theresa Rossini called the meeting to order at 10:06 a.m. Self-introductions were made. Rick Ingraham introduced Kevin Brown as the new Department of Developmental Services (DDS), Early Start Section Chief, and distributed a letter of introduction outlining Mr. Brown's experience. (Attachment B)

Theresa asked that Standing Committee members review their committee assignments and request a change if desired using the forms distributed for that purpose.

#### **REVIEW OF AGENDA:**

Additional agenda items were identified and added under Other Business, including ICC Annual Report, Proclamation for Early Start Month, and new members.

#### **APPROVAL OF NOVEMBER 2005 MEETING MINUTES:**

Minutes were approved as written.

#### **RECAP OF JANUARY PLANNING SESSION:**

The facilitator, Ursula Bischoff, provided an overview of the January meeting, reviewed the goal seeking consensus on scope of planning priorities for the day's meeting, and outlined afternoon activities and outcomes. (Attachment C)

Gretchen Hester expressed concern about which priority would address nursing services. It was agreed that nursing services would be addressed under the Special Healthcare Needs priority.

#### **PARENT LEADERSHIP AD HOC WORKGROUP:**

Gretchen Hester reported that an interim meeting had been held and that workgroup membership and structure was developed. In addition, she stated that a matrix

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identifying various recommended parent selection criteria, including ethnic diversity, was also developed. Meeting structure, notes, and matrix were distributed. (Attachment D) Future workgroup meetings were scheduled during lunch on Friday following each ICC meeting. Anyone interested was invited to attend.

**STATE PERFORMANCE PLAN AND ICC RECOMMENDATIONS:**

Rick Ingraham explained that the final State Performance Plan (SPP) submitted to the federal Office of Special Education Program was approved with minor additions and clarification. The SPP is available on the DDS website under Early Start publications.

A listing of the 33 ICC recommendations with DDS's updated responses was distributed (Attachment E). DDS liaisons will provide updates on the status of DDS responses to the committee(s) responsible for development of the associated recommendation as they occur.

Rick Ingraham announced the appointment of Terri Delgadillo as the new DDS Chief Deputy Director and Interim Director. He noted that she was to attend today's meeting in the afternoon following the lunch break.

**REVIEW OF MARCH 2006 ICC AGENDA:**

Dr. Peterson reviewed the ICC agenda and announced the cancellation of the Special Presentation that had been scheduled for Friday, March 24, 2006.

Discussion was held regarding the ICC Action Item proposing to change the dates of the September ICC meeting due a conflict with the DDS Health and Wellness Forum, which is scheduled at the same time. A date change to September 14<sup>th</sup> and 15<sup>th</sup> was agreed upon as a recommendation to the ICC with the following locations suggested: Ontario, San Jose or the Bay area.

**2006 SPECIAL PRESENTATIONS:**

Future presentations will be scheduled as follows: the California Deaf-Blind Services presentation in May 2006, California Department of Education's Desired Results Developmental Profile (DRDP) in September 2006, and the Dental Project presentation in November 2006. Jim Bellotti requested that the ICC identify a specific focus for the DRDP presentation since the topic is so broad.

**OTHER BUSINESS:**

***Early Start Strand at Health and Wellness Conference***

Rick Ingraham distributed a list of potential topics for the Early Start strand at the Health and Wellness Forum (Attachment F), noting that the topics coincide with ICC priorities. He requested input from ICC members and community representatives on preferred topics and possible presenters.

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Parent Leadership Award Nominee

The selection process and criteria for the Parent Leadership Award was reviewed by Elaine Schneider, PAC Chair, and of the five anonymous nominees presented to reviewers, Patty Moore was selected to receive the award. Patty is a parent from Santa Barbara who has been active in early intervention activities since 1992. (Attachment G)

Annual Report

Rick Ingraham informed the Executive Committee that the ICC Annual Report for 2003-04 and 2004-05, developed for submission to the federal Office of Special Education Programs, was printed and was to be disseminated within the next week. Several samples were available for viewing. ICC members requested that the report be distributed to California's legislators.

Proclamation

Rick Ingraham reported that Governor Schwarzenegger had proclaimed March as "Early Start Month" and that the proclamation could be found on the DDS website. A copy of the proclamation will be sent to ICC members along with the ICC Annual Report.

New Members:

Dr. Peterson informed the committee that the ICC would no longer have the benefit of having three members continued participation on the ICC. Ruth Cook is no longer able to attend; Doug Cleveland is retiring; and Jim Cleveland passed away last November. All will be missed.

Dr. Peterson, reviewed the selection process for new ICC members and community representatives and of the seven applications received at this time, five were presented for appointment as community representatives and approved. There was concern expressed regarding the diversity of the applicants and it was suggested that the Parent Leadership Ad Hoc Committee's matrix be used as a selection guide in the future.

**ADJOURNMENT:**

Theresa reiterated the need for completion of the committee participation forms and the meeting was adjourned. Following the lunch, ICC members and community representatives met to review January Planning Session outcomes, discuss ICC priorities and develop recommendations for priority assignments to committees. The Executive Committee reconvened at 4:30 p.m. to assign priorities to Standing Committees and discuss next steps.

**EXECUTIVE COMMITTEE RECONVENED AT 4:30**

Priority Assignments:

The Executive Committee agreed with the following recommended Standing Committee assignment(s) for each of the three priorities:

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- QSDS assigned Infant Mental Health/Foster Care/CAPTA
- ISHC assigned Special Health Care Needs including nursing services
- FRSC assigned Child Care
- PAC assigned to examine the role of outreach in each priority area

Next Steps:

In response to the request to review committee assignments, two ICC community representatives requested committee changes. Kay Ryan was approved to transfer from the Family Resources and Supports Committee to the Public Awareness Committee; and Nenita Herrera-Sioco will move from the Public Awareness Committee to the Integrated Services and Health Committee.

Patric Widmann reviewed the ICC process and timeline for developing and submitting the 2006 and 2007 recommendations to DDS (Attachment H). She indicated that the Recommendation Process and Timeline document will be updated prior to each ICC meeting.

Theresa asked Standing Committees to finalize their conceptual “banner” for their assigned priority area, develop a related measurable outcome, and begin to identify data needs at their committee meetings on Friday morning.